

Occupational Certificate: Freight Handler NQF 3



^ PURPOSE

The purpose of this qualification is to prepare a learner to operate successfully as a Freight Handler within the transport sector. A freight handler receives, allocates, stores, picks, reconciles and dispatches freight through a storage facility.

A qualified learner will be able to:

- Demonstrates receiving of freight
- Demonstrates allocation of freight for storage and control of stock
- Prepares and ensures the picking of freight for loading/off-loading processes according to specified procedures
- Reconciles and dispatches freight according to the legislation

This qualification reflects workplace-based needs in the wider Freight Handling Industry, both now and in the future. Freight Handling is diverse in nature, therefore a fairly wide range of competencies are required by employees. The qualification aims to provide the foundational and initial skills required for an individual in the industry to handle freight successfully; be an effective team member; and to undertake those tasks required to contribute to the effective processing of freight.

^ COURSE CONTENT

Module 1: Business Basics

- Communication Theory
- Environment, Energy Efficiency and Ethics

Module 2: Health and Safety

- Health, Safety, Quality and Legislation

Module 3: Freight Handler Theory

- Freight Handler Theory

Module 4: Receiving of Freight

- Receiving of Freight
- Processes and procedures to receive freight and observe operational requirements relating to freight handling: stevedoring or warehousing or bulk cargo or courier or air freight operations

Module 5: Allocating Freight for Storage

- Allocating Freight for Storage
- The organisational freight allocation processes, systems and procedures

Contact your preferred Sales Executive for assistance or email us at support@speecon.freshdesk.co.za to find out more.

Module 6: Picking of Freight

- Picking of Freight
- The practices of picking freight accurately as per customer requirements

Module 7: Reconciling of Freight

- Reconciling of Freight
- Processes and procedures to reconcile freight correctly as per customer order requirements

Module 7: Dispatching of Freight

- Dispatching of Freight
- The dispatching of freight practices as per customer, legislative and organisational requirements

^ DELIVERY

- Duration: 12 Months
- Delivery: Classroom/Online/Blended

^ ENTRY LEVEL REQUIREMENTS

- Learners are required to have an NQF Level 2 qualification in order to be considered for admission

^ CAREER POSSIBILITIES

- Demonstrates receiving of freight.
- Demonstrates allocation of freight for storage and control of stock.
- Prepares and ensures the picking of freight for loading/off-loading processes according to specified procedures.
- Reconciles and dispatches freight according to the legislation

^ ACCREDITATION

- Occupational Certificate: Freight Handler
- Accreditation: QCTO
- SAQA ID: 96396
- NQF Level: 3

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